

LIFELONG LEARNING PROGRAMME GRUNDTVIG

Application form 2011 for Senior Volunteering Projects

**Deadline: 31st March 2011
(as per postmark)**

PLEASE NOTE THAT THE TABLES REFERRED TO IN CERTAIN FIELDS OF THIS FORM CAN BE FOUND IN THE ANNEX.

1. SUBMISSION DATA

1.1 TO BE FILLED IN JOINTLY BY BOTH PARTNERS:

LLP Sub-Programme	Grundtvig	Action Type	Senior Volunteering Projects
Call for proposals	2011		
Working language of the project	English		
Title of the Project	VOLUNTEERS IN ACTION IN UNI 3		
Acronym (if applicable)	VOLACTIVE 3		
Eligibility period of the volunteering activities	Start date: 01/08/2011 End date: 31/07/2013		

1.2 TO BE FILLED IN BY EACH APPLICANT ORGANISATION IN THE COPY THAT IT SENDS TO ITS OWN NATIONAL AGENCY:

Name of applicant organisation	LUETEB
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Sections 2 and 3 contain the details of each organisation participating in the Project. Please choose which of the two partners will act as Coordinator; this does not entail extra responsibilities but is necessary for the administrative processing of your application. The other organisation will be called "the partner" throughout this application.

2. COORDINATOR

2.1 ORGANISATION

Full Legal Name	LUETEB Libera Università Europea Terza Età Basilicata [In Latin characters - if original not in Latin characters]
Type of Organisation	

Legal Status	<input checked="" type="checkbox"/> Private	<input type="checkbox"/> Public	Number of staff: [Table D – Organisation size]	S1
			Any other statistic relevant for indicating the size of the organisation:	
Commercial orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Via Nazionale 71			
Postcode	85050	City	Satriano di Lucania Pz	Region Basilicata
Country	Italy		Scope	Regional
			National Agency of Coordinator	Italy
Organisation's website	www.lueteb.org		Organisation's e-mail	luebonlus@libero.it

2.2 CONTACT PERSON

Title	Mrs	First name	Marina
Family name	D'Angelo		
Department	European projects		
Position	Manager		
Work Address	Street – Number (if different from above)		
Postcode		City	
Country			
Telephone 1		Telephone 2	
Mobile		Fax	
E-mail address			

2.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title	Mrs	First name	Antonella
Family name	Romaniello		
Organisation	LUETEB		
Department			
Position	President		
Work address	Street – Number		
Postcode		City	
Country			
Telephone		Fax	
E-mail address	romanielloant@virgilio.it		

2.4 PREVIOUS PROJECTS

Does the organisation already have experience of participation in the Grundtvig programme or in European / international volunteering activities? Please indicate any such projects funded by the EU in the **last five years**.

Start Year	Type of Action	Agreement number	Title of the project
2005	GRU2	05-ITA-S2G01-00276-1	Hymn: Hearing Yarns of Music Notes-

2005	GRU2	05-ITA01-S2G01-00239-1	Salk: Sharing of Affection and Life Knowledge-
2008	GRU2	2008-1-DE2-GRU06-00039-4	Erzählte Biographie – “Narrated Biography – Story Management for Adult Education”
2010	GRU2	2010-1-AT1-GRU06-02835-5	Improving Communication and Social Skills by Theatre Education for Single Parents

2.5 COORDINATOR'S PROFILE

A. What are the main aims and main activities of the organisation? Which target groups does the organisation address?

LUETEB is a cultural institution belonging to the no-formal learning system and mostly operating in the adult learning field promotes studies, researches and publications for elderly and adult people, and offers to its members the most useful and important cultural, didactic and methodological tools as well. Planning courses and seminars, mainly targeted to the recovery of manual ability for adult people (especially women) and the enrichment of basic skills, concerning the following topics:

- ◆ Italian Literature, Italian Grammar
- ◆ Basilicata History
- ◆ Basic IT
- ◆ Foreign languages courses
- ◆ Law (Citizen Rights),
- ◆ Medical Information,
- ◆ Creative Workshops of Découpage, Glass Painting, Flower Decoration
- ◆ Theatre

It has more than 15 volunteers working as teachers, tutors and mentors, we have also freelances external experts and ITC technology consultants giving a big support to the organization.

B. Does the organisation have any previous involvement with local / international volunteers? Does the organisation have any experience in hosting / sending local or international volunteers? If so, please indicate numbers and profile of these volunteers. No

C. What is the location and environment of the organisation (e.g. rural or urban, deprived area, isolated location, and the general geographical, social and economical environment)?

Satriano is a little village not very far from its main city Potenza that is at 25 km. For this reason in this sub urban area there are daily young travellers. the population lives in contact with the nature as it has been a rural area in recently years . Most of elderly people live alone and even if they have their families nearby ,they also need more relationship places they have women that are really available to do some volunteering .

3. PARTNER

3.1 ORGANISATION

Full Legal Name	Österreichische Hochschülerschaft Karl-Franzens-universität Graz [In Latin characters - if original is not in Latin characters]		
Type of Organisation	[Table C – Type of organisation] – EDU-UNIV		
Legal Status	<input type="checkbox"/> Private	<input type="checkbox"/> Public	Number of staff: [Table D – Organisation size]
			S1
			Any other statistic 29.760 students 1.760 students older

			relevant for indicating the size of the organisation:	than 40
Commercial orientation	<input type="checkbox"/> Profit	<input checked="" type="checkbox"/> Non profit		
Address	Schubertstr. 6a			
Postcode	8010	City	Graz	Region
Country	Austria		Scope	[Table E – Geographical Scope] R
Organisation's national ID (if applicable)		National Agency of the Partner		[Table A – National Agencies] AUSTRIA
Organisation's website	http://oehweb.uni-graz.at/		Organisation's e-mail	office@oeh.uni-graz.at

3.2 CONTACT PERSON

Title	PHD DR.	First name	Rosemarie	
Family name	Kurz			
Department	Generational Issues			
Position	head			
Work Address	Street – Number (if different from above)			
Postcode		City		
Country				
Telephone 1	+433163802900		Telephone 2	
Mobile	+4369910522306		Fax	+433163809200
E-mail address	rosemariekurz@gmx.at			

3.3 PERSON AUTHORISED TO SIGN THE GRANT AGREEMENT

Title		First name	Cengiz	
Family name	Kulac			
Organisation	Österreichische Hochschülerschaft Karl-Franzens-Universität			
Department	Board			
Position	Chairman			
Work address	Schubertstr. 6a			
Postcode	8010	City	Graz	
Country	Austria			
Telephone	+433163802900		Fax	+433163809200
E-mail address	cengiz.kulac@uni-graz.at			

3.4 PREVIOUS PROJECTS

Does the organisation already have experience of participation in the Grundtvig programme or European / international volunteering activities? Please indicate any such projects funded by the EU in the **last five years**. None

3.5 PARTNER'S PROFILE

A. What are the main aims and main activities of the organisation? Which target groups does the organisation address?

The Österreichische Hochschülerschaft is the Students' Union of the Karl-Franzens-University of Graz. It is a public institution and all students are obligatory members. It is aimed at representing student issues in the public. The Austrian Students Union at the Karl-Franzens-Universität in Graz (OEH KFU) installed a centre for 40plus students in 1986. Since then the department for Generational Issues provides advice and support for older students. In 1986 there were 490 older students at the University of Graz, today there are 1760. In the

meantime many scientific investigations were carried out by senior students in different scientific branches. Subjects mainly come from the humanities; philosophy, history, art, sociology, ethnology etc. Pedagogical issues are of high prevalence and here are topics concerning senior adult education of great prevalence. Intergenerational topics and exchange among the students requires understanding and an integral socio-educational intervention aimed at integrating seniors more fully in today's society. There is a cooperation with URANA –Adult EDUCATION wanting to establish a University of Third Age. The OEH KFU is cooperating in this project with the URANIA Graz, a major institution of adult education in Graz (founded 1919), which offers non-formal education at a certified (LQW III) high level - Centre <http://www.urania.at> ASC-ADEdu. The target group are learners of all ages. The Austrian Urania für Steiermark is a center of continuing education with close contact to the Styrian universities and museums as well as to important cultural institutions.

B. Does the organisation have any previous involvement with local / international volunteers? Does the organisation have any experience in hosting / sending local or international volunteers? If so, please indicate numbers and profile of these volunteers.

ÖH Uni Graz has more than 200 volunteers of all ages. The organisation has not yet been involved in volunteer hosting. But **Christa Wascher**, representative of URANIA – ADULT Education Centre one of the exchange team gathered experience in hosting, sending and doing voluntary work as a member of a senior organisation in Styria. She herself had been sent as a volunteer to Luxembourg in 2003. **Dr. Rosemarie** was responsible for EU funded projects between 1991 and 2007.

C. What is the location and environment of the organisation (e.g. rural or urban, deprived area, isolated location, and the general geographical, social and economical environment)?

Graz is a middle sized city of 260.000 inhabitants. 25% are students and 25% are older than 60. The social and economical environment has a high standard. Economic sector is **P85.4**.

4. DESCRIPTION OF PROPOSED PROJECT

Please note that this section must be completed jointly by both organisations participating in the Project and must be identical in each copy submitted to each National Agency.

5.1 SUMMARY

Summary of the planned project. This description will be used by the European Commission and the National Agency in the Grundtvig Senior Volunteering Projects 2011 Compendium, to be published on the European union and National Agencies websites, so please be clear, complete and precise and do not exceed 200 words. This summary should be provided in English, French or German. If the language of the application is different, please provide an appropriate translation into one of the above languages. (The translated summary is to be put in the second box below and will not be included in the 200 words).

The project aims to enable local communities to draw on the potential senior citizens as a source of knowledge/competence/experience and is focused on promoting the active ageing process and emphasises the contribution of seniors to our societies. 50plus volunteers will be involved in the two partner organizations. The seniors (4 from Austria and 4 from Italy) will volunteer in a different European country –valorise their knowledge and life experiences in Third Age University and adult education centres. With knowledge exchanges they will also develop their competences related to the teaching in later life. A final document containing best practices and most relevant aspects of this 50plus volunteer mobility and how sending and hosting organizations improving the senior volunteers' knowledge, skills and life experiences in adults' education process. This will be put on the Web pages of Lueteb and OEH KFU Graz www.oeh.uni-graz.at . Activities: 50plus volunteers will give lectures four days a week. Topics will be culture, health, language, art, medicine ect in June 2012 in Satriano di Lucania and in October 2012 in Graz.

There will be a seminar discussing the development of U3A at the University Graz. Points will be: content, future participants and networks.

Translation of summary into English, French or German

Das Projekt hat zum Ziel, den Kommunen die Möglichkeit zu eröffnen, um auf das Potenzial der SeniorInnen als Quelle des Wissens / der Kompetenz / der Erfahrung zurückzugreifen zu können. Die Förderung des aktiven Alterungsprozess wird durch die Einbeziehung von SeniorInnen forciert und unsere Gesellschaften werden gestärkt. Die beteiligten 50plus Freiwilligen werden in den beiden Partnerorganisationen eingesetzt. Die SeniorInnen (4 aus Österreich und 4 aus Italien) erfahren durch ihre freiwillige Arbeit in einer Universität der Dritten Lebensphase in einem anderen europäischen Land eine Aufwertung ihres Wissens und ihrer Lebenserfahrung. Durch diese Austauscherrfahrungen werden ihre Lehrkompetenzen gefördert. Ein endgültiges Dokument wird Best Practices und die relevantesten Aspekte dieser 50plus Freiwilligen Mobilität enthalten. Dazu gehört auch auf welche Weise die entsendenden und aufnehmenden Organisationen die Kenntnisse / Erfahrungen und Kompetenzen der älteren Freiwilligen in die Arbeit einer U3A einbeziehen können. Diese Dokumentation wird auf die Internetseiten von Lueteb und der OEH KFU Graz www.oeh.uni-graz gestellt.

Aktivitäten: 50plus Freiwillige sind im Juni 2012 in Graz und im Oktober 2012 in Satriano di Lucania und werden an vier Tagen pro Woche in den Organisationen wirken. Themen sind: Kultur, Gesundheit, Sprache, Kunst, Medizin usw. Es wird auch ein Seminar an der Universität Graz angeboten in dem die Entwicklung der U3A diskutiert wird. Es geht dabei um Inhalte, Rekrutierung zukünftiger TeilnehmerInnen und das Nutzen von Netzwerke.

5.2 RELEVANCE FOR THE OPERATIONAL OBJECTIVES OF THE PROGRAMME

Please tick in the table below the objectives of the Grundtvig programme that your project will address, if any, in addition to the first two (leave blank if none):

X	GRU-OpObj1	to improve the quality and accessibility of mobility throughout Europe of individuals involved in adult education and to increase its volume
X	GRU-OpObj2	to improve the quality and to increase the volume of cooperation between organisations involved in adult education throughout Europe
	GRU-OpObj3	to assist people from vulnerable social groups and marginal social contexts, in particular older people and those who have left education without basic qualifications, in order to give them alternative opportunities to access at adult education
X	GRU-OpObj4	to facilitate the development of innovative practices in adult education and their transfer, including from a participating country to others
	GRU-OpObj5	to support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning
X	GRU-OpObj6	to improve pedagogical approaches and the management of adult education organisations

5.3 BACKGROUND AND OBJECTIVES

Please describe

- The rationale, background, and motivation for this project.
- What/who your common activity / topic / target group is/are.
- The general and specific objectives of the project

- The project activities which you intend to develop during the course of the project besides the exchange of volunteers
- The expected results and outcomes

Due to the demographic change there is a great number of older people who want to study and learn. As the normal universities aim at training young students for professional life and older students want to gain scientific knowledge after retirement it is evident that difficulties will arise. Therefore, many Universities of Third Age had been founded in numerous European countries, regions and towns. LEUTEB in Italy is one of them. This institution has experience in planning, organizing and giving learning opportunities to older people. LUETEB has specific didactical means for specific subjects. So the LUETEB trainers could be of help for Graz in establishing a U3A. Both voluntary teams (trainers of LUETEB and older students) are involved in everyday work at LUETEB in Italy and at URANIA Graz in Austria. Courses and lectures for participants were offered on voluntary terms. Subjects concerning health, languages, culture, social humanises, medicine and ICT will be important.

As, there is no U3A in Graz there might be a chance to help establishing a University of Third Age. A seminar will be offered to adult trainers, managers and seniors at the Karl-Franzens-University in Graz. Through, the exchange new ideas will arise. The Department for "Generational Issues" at OEH KFU is cooperating in this project with the URANIA Graz, a major institution of adult education in Graz (founded 1919), which offers non-formal education at a certified (LQW III) high level. The older students working on pedagogical issues will supervise and evaluate the project VOLUNTEERS IN ACTION IN UNI 3. The first important step towards a U3A will be done in engaging older learners in lecturing and being involved in managing courses, seminars and workshops. The Italian volunteers will get the chance to give lectures and seminars at the URANIA. Vice versa seniors from Graz will do voluntary work at LUETEB the U3A in Satriano di Lucania

5.4 TOPICS

Please list the main thematic areas (maximum 3) of your project or complete under "other" if it is missing from the list.

Nr.	Topic (maximum 3) [Table F - Topics]	
	Please insert code number and topic from Table F. If "other", please specify.	
	Code	Topic
1	Topic-4	Assessment, certification, valuing learning
2	Topic-10	Cultural heritage
3	Topic-28	Intergenerational learning / learning in later life / senior citizens

5.5 ORIGIN OF THE PROJECT

Is this project application the result of contact seminars / preparatory visits?

<input type="checkbox"/> Preparatory visit <input type="checkbox"/> Contact seminar <input checked="" type="checkbox"/> Neither of the above	Grant agreement number The project EuBiA is a Grundtvig Learning Partnership, Ref Nr. LLP/AT-430/74/08, and has been funded with support from the European Commission 2008 - 2010
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5.6 PROJECT MANAGEMENT

Please keep in mind that the cooperation between the two organisations around a common topic / target group is an objective of the Grundtvig Senior Volunteering Projects as important as the exchange of volunteers.

Please describe how the Project will be managed, referring to the following aspects:

- summary of distribution of tasks between the partner organisations;
- timetable for the Project, setting out the main phases of work;
- indicative number and purpose of potential meetings between the participating organisations and any other key meetings relating to the Project;
- how effective cooperation and communication between the participating organisations will be organised throughout the Project
- potential web site / blog for the Project and other communication issues

Distribution of Tasks:

LUETEB activities in Satriano di Lucania will be responsible for controlling the project on the whole and will be responsible for: 1) Hosting and sending older learners for three weeks each; 2) providing opportunities for older people to take part in activities of learning in later life; 3) organizing a regional conference in cooperation with other organisations working with volunteers; 4) documentation of the outcomes which will be offered to adult education-, social-, health and senior organisations.

OEH KFU Graz will be responsible for the evaluation of the different parts and items of the project and will be responsible for 1), 2), 3), 4) in Graz, Austria

Time Table:

- 1) October 2011: The coordinator of LUETEB Ms. Marina D'Angelo will get in touch with the volunteers in Satriano di Lucania and Graz to make a timetable which will suit both groups of volunteers (fixing the dates of the exchange and some details (Booking flights, looking for a reasonable insurance, getting in touch with the organisations etc).
- 2) October 2011 - May 2012: Language courses in DE, IT, EN.
- 3) October 2011 - December 2011: Working on a concept for the inputs of the volunteers (Language, culture, medicine, Lifestyle, wellness, intergenerational learning from each other, 50plus, Mediterranean cooking, What can be done for the isolated seniors?); making arrangements for the visiting volunteers like booking rooms.
- 4) January - March 2012: The volunteers will design their inputs according to their ability to communicate face to face in preparing a PowerPoint with signs and easy language to understand.
- 5) January - March 2012: The mentor of Graz together with the volunteers from Graz will make a timetable what the volunteers from Satriano di Lucania will do and get to know in the region Graz / Styria.
- 5) MAY 2012: A meeting in Satriano di Lucania with the manager of URANIA and the Austrians Students coordinator, Rosemarie Kurz, will be held to fix working hours, free time, food and lodging etc
- 6) October 2012: The volunteers from Satriano di Lucania will come to Graz and work as volunteers at the URANIA, adult education centre. They will get to know other organizations like the Intergenerational Department of the union students. There will be a press conference and issues dissemination for making and knowing the 50plus voluntary mobility.
- 7) July - August 2012: The coordinator of Lueteb and the volunteers will prepare the exchange with the volunteers from Graz in Satriano di Lucania
- 8) September 2012: The Volunteers from Graz will stay three weeks in Satriano di Lucania. There will be a press conference and dissemination possibilities will be sought.
- 9) October 2012: There will be a feedback conference concerning the experiences made at the exchanges and on the subject of active aging and participating in society on voluntary terms
- 10) January 2013 - May 2013: A documentation with statements of the evaluator will be written in EN translated in DE and IT by the coordinator, mentors and volunteers. The National Agencies will get drafts.
- 11) May 2013 there will be a conference on behalf of Learning in Later Life in Graz.

Indicative number and purpose of potential meetings between the participating organisations and any other key meetings relating to the Project:

- 1) exchange of the volunteers in Satriano dig Lucania
- 2) exchange of the volunteers in Graz
- 3) meeting of the coordinator or mentor in Graz to prepare the stay of the volunteers of Satriano dig Lucania in Graz
- 4) meeting of the manager and mentor of Graz in Satriano dig Lucania to prepare the stay of the volunteers from Graz in Satriano dig Lucania
- 5) Creativity labs in which volunteers will work all together on Traditional medicine and aromatic herbs walk and Traditional and Mediterranean cooking labs.
- 6) press conference in Graz
- 7) press conference in Satriano dig Lucania
- 8) meeting for related institutions in Graz
- 9) meeting for related institutions in Satriano dig Lucania
- 10) seminar at University Graz discussing the establishing a U3A
- 11) At the end of the project time a meeting will be held with organisations which are interested in what has been done.

As the preparation of the project already showed there is a great consensus between the organisations and there will be further communication on behalf of doing projects together – like a constant exchange of initiatives and experiences on behalf of voluntary work of 50plus volunteers. Further exchanges are being thought of.

how effective cooperation and communication between the participating organisations will be organised throughout the Project

The **cooperation** between the organisations will be via email, Skype, moodle or yahoo groups and telephone. ÖH KFU Graz and the coordinating organisation will send a person for organizing the stay of the volunteers a head of. The contact will be intensified while the volunteers are staying in Italy or in Graz.

potential web site / blog for the Project and other communication issues

A Blog will be installed and the ongoing work will be shown on the websites of the organizations involved.

5.7 NUMBER OF VOLUNTEERS AND STAFF INVOLVED IN THE PROJECT IN EACH OF THE PARTICIPATING ORGANISATIONS

	Total number of volunteers to be sent	Total number of volunteers to be hosted	Total number of staff involved in project activities
Coordinator	4	4	9
Partner	4	4	9

5.8 PROVISIONAL DATES OF VOLUNTEERING ACTIVITIES

Volunteer	Hosting organisation	Start date (dd/mm/yyyy)	End date (dd/mm/yyyy)	Length of the activity (in weeks)
Volunteer 1	LUETEB	18/06/2012	8/07/2012	3
Volunteer 2	LUETEB	18/06/2012	8/07/2012	3
Volunteer 3	LUETEB	18/06/2012	8/07/2012	3
Volunteer 4	LUETEB	18/06/2012	8/07/2012	3
Volunteer 5	ÖH KFU Graz	03/10/2012	25/10/2012	3
Volunteer 6	ÖH KFU Graz	03/10/2012	25/10/2012	3

Volunteer 7	ÖH KFU Graz	03/10/2012	25/10/2012	3
Volunteer 8	ÖH KFU Graz	03/10/2012	25/10/2012	3

Add rows if necessary

Please make sure that the number of weeks matches the start and end dates (1 week = 7 days!). If these differ, the number of weeks will be considered as the correct figure.

Please indicate a round number of weeks, as this will be the basis for calculating your grant. If you indicate a number of weeks +/- a few days, the number of additional days will not be taken into account.

Please remember that the minimum duration of a volunteering period is 3 full weeks (i.e. 21 days)

5.9 VOLUNTEERS IDENTIFICATION

Please note that the volunteers need to be 50 years old or over when they undertake their volunteering placement

A. Please state whether you have already identified the potential volunteers (**yes** / no / partially). If the volunteers have been fully or partially identified, please describe profile (including age and gender), motivation and expectations.

1) Marina d'ANGELO, 51, female is an English teacher in a public school. She works on voluntary terms as an expert in cooperation projects about lifelong learning. She is interested in foreign languages and in learning in later life issues. She is an expert in didactic issues of Luetec, a THIRD AGE UNIVERSITY, located in Naples.

2) Giovanna FRALONARDO, 68, female is a retired teacher. She has been principle for 20 years at Lueteb Mola in Bari and vice president of Federuni an important National federation. She is an expert in elderly problems and adults- seniors didactics. She also has been deepening the relationship between teacher and student in adult schools. She offers her experience in planning the adult courses about teaching topic and will offer a workshop concerning didactic methodology for U3 in Italy.

3) Palermo ANGIOLINA 71, female, retired. She had been teaching in High Schools having been employed. Working on voluntary terms she was cooperating for ten years in the Lueteb organization proposing sporting activities such as soft gymnastics and dance.

4) Rosetta Carbonaro, 53 female, is a Public primary school teacher. She has been working on voluntary terms as a teacher and was coordinating and organizing creativity exhibitions and events as well theatrical shows. She cooperated for some years with Lueteb organizing creativity recycle labs. She also is a voluntary cooperator in the management of Lueteb didactic activities. SHE OFFERS CREATVITY labs like creating something with a piece of cloth or using salt pasta

5) PHD Dr. Rosemarie Kurz, 75, female, is interested in the issues of learning in later life, intergenerational dialogue and exchange and is interested in assessment, certification, evaluation of learning in later life as well as active citizenship are specific fields of interest. Family Life: daughter 44, son 46, six grandchildren 15,13,12,11,8,7

Professional Life: Teacher in high schools, adult education and voluntary work in various NGO
Retired life: University Master (Learning in later Life) and PHD Philosophy (Participation of older people; GEFAS Styria has been founded in 1991 – voluntary manager until 2007, manager of the department for generations at the students union since 1988 ongoing on voluntary terms
<http://oeh-ref-generationen.uni-graz.at/> and <http://rosemarie-kurz.vs1141008.vserver.de/>

6) Roswitha Harrer, 65 Jahre, female, is interested in adult education for older people and wants to get to know different aspects of learning in later life. Main interest is in active Senior Citizenship Married, one daughter and one grandchild. Before retiring she was teaching at highschools and colleges for economics; after retiring she started studying at Karl-Franzens-University - Bakk. phil. since 12/08/2010 (education and pedagogical issues), ongoing studies for MAS in further education; voluntary work in politics: Vice mayor of the city of Bruck being involved in education and human social issues boardmember in various cultural and educational institutions.

7) Mag. Elisabeth Rapani-Knauer, 65, female, is interested in the European exchange of languages, arts and Cultural heritage. Magister der Pharmacie, retired, has been living in Italy in Tarent for six years and speaks Italian fluently. She has experience in basic German courses and English is well known; she is interested in Austrian art and may use her knowledge in voluntary work at Satriano di Lucania for the exchange in Graz she could guide the Italian volunteers to museums and exhibitions

8) Christa Wascher Msc, 70, female, is the representative of URANIA, adult education centre that wants to establish a U3A in Graz Austria. She therefor wants to get involved in the work of LUETEB in Satriano. She expects to widen her experiences in learning in later life and get to know the inside of the U3A LUETEB. A daughter 50, a son 48, 4 grandchildren 20,18,14,13 Professional Life: high school, business school; working as a secretary, designing training courses for different physical exercises (11 years praxis with courses for spinal column, senior gymnastic, senior animation, etc.) Retired Life: offering special course for osteoporoses prevention, travel offers for seniors, voluntary work for an NGO, MSc: complementary, psychosocial und integrated Health Sciences.

B. If the volunteers have not yet been fully identified, please describe your recruitment plans (advertisement, selection criteria and process). If specific skills are required, please justify.

XXXXXXXXXXXXXXXXXX

C. Please explain whether your project will / may involve volunteers with fewer opportunities (facing a situation that makes their inclusion in society more difficult) and/or special needs (mobility problems, health care, etc.). If so, describe how you will / may accommodate these special needs; if appropriate, justify any particular additional funding requested to cover these special needs.

The establishing of a U3A in Graz will give older migrants from different countries the opportunity to join courses of their interest.

5.10 VOLUNTEER ACTIVITIES

Even if the individual volunteers are not yet known, it is assumed that at the time of applying for a grant the participating organizations will have a clear idea of the type of volunteering envisaged in the Project. Please, therefore, describe the main aspects of each "volunteer placement" by answering the following questions:

- What will be the role and tasks of the volunteers? How will the volunteer be actively involved in the activity?
- How will the activities match the volunteer's profiles and interests?
- Please make clear the non profit-making nature of the activity and how you will avoid job substitution

In the Coordinating organisation

MARINA D'Angelo will be mentor for the complete initiative and cares for the ongoing of the project activities. She will monitor all tasks and keep contact to the evaluator. Being an expert for English language she will care for the project communication concerning the activities and their planning. She will supervise the products made by the volunteering activities during the 3 weeks exchange. She will work on voluntary terms at URANIA and the university with older learners. For this learners she will offer courses and seminars concerning history of italian art in southern Italy

Giovanna Fralonado is a profound expert of Italian U3A Italian and will be responsible for the planning of reasonable pedagogical issues for establishing a U3A in. She will supervise the one day seminar at the university Graz. She proposes courses on how to plan an U3, she is also an Italian culture teacher and will give lectures about it. . She will work on voluntary terms at URANIA and the university with older learners. For this learners she will offer courses concerning Italian language and culture.

Rosetta Carbonaro will lead workshops about handicraft and creativity and supervises a creativity labs in Graz and in Satriano She offers creativity labs

PALERMO Angelina will give an own account of experiences as a participant and motivates students to take part in LUETEB courses and activities. She will be responsible for the hosting aspects concerning the 4 volunteers from Graz Austria. She will give courses on how to motivate and how to interest older students in participation. She proposes Lueteb soft gymnastics and dance course

In the Partner organisation

Role, tasks, being actively involved / matching volunteers profiles and interest / avoid substitutions

Roswitha Harrer BA will be the contact person to pedagogical students and lectures and will design a questionnaire for older learners attending the various courses of the project. Having interest in political issues will offer courses on active citizenship and she will organize a seminar for establishing a U3A.

Christa Wascher, MSC, will take over mentoring parts in hosting the Italian group; Having profound knowledge of healthy ageing will offer courses and being interested in establishing a U3A in Graz she will organize together with Roswitha Harrer BA the seminar at URANIA discussing issues of founding a U3A.

Mag. Elisabeth Rapani-Knauer will be an informal interpreter and she will make it happen that language difficulties within the project will be overcome as she is firm in DE, EN and IT. She will offer to guide the Italian group to exhibitions and visits to museums.

Please note that the volunteers are expected to perform their voluntary activities in the Coordinating or in the Partner organisations themselves rather than in external placements, in order to reinforce the cooperation dimension of the project. If the participating organisations wish to do otherwise, this should be strongly justified.

5.11 TRAINING AND SUPPORT FOR THE VOLUNTEERS

A. How will the volunteers be prepared, trained and supported before departure, during the volunteering period and upon return after the volunteering activity?

Preparation: Finding together as a team, meetings for preparing working packages, lectures, presentations, seminars, excursions, language issues

- Before departure, the planned initiatives will be discussed and when needed there will be a training. One of the volunteers will provide a language course in IT. The most important phrases in ITALIAN or GERMAN will be known by the volunteers before they start to the other country. There will be an introduction about the circumstances of the host area.
- During the voluntary period there will be daily meetings for discussing problems, issues and adventures.
- During and immediately after the voluntary activity there will be a personal evaluation about specific experiences using a questionnaire if needed

Implementation: Austrian and Italian volunteers will offer their expertise at the host organisation; photos and documentation will be put in the websites of LUETEB and ÖH KFU Graz

B. Please describe whether you foresee any linguistic difficulties regarding the implementation of the Project, for the volunteer participants or the participating organisations, and if so, how you plan to tackle these before and during the volunteering phases.

Italian volunteers identified some linguistic difficulties for the outgoing and incoming volunteers because the language of the project is English. In order to tackle them, Italian groups of volunteers will include an English speaker who will act as translator. Linguistic preparation will take place in LUETEB organization, consisting of about 30-50 hours of basic English – as English is the official language of the partnership.

Graz: Linguistic difficulties regarding the implementation are identified and we shall overcome them by involving older volunteers as interpreters and translators. An Austrian volunteer, Mag. Elisabeth Rapani-Knauer and Christa Wascher will help to overcome these difficulties. A two language course will be offered when the project starts

C. How will you evaluate the volunteer's learning experience? What recognition will you give for this learning?

Evaluation: There will be an informal questionnaire and interviews for volunteers and organisations; volunteers will be asked to keep a diary; a documentation will be written. The coordinating organisation will take the role of the controller and monitoring. A clear and transparent format will be created for each of the project's aims that will ensure that information is captured in the most appropriate manner using both qualitative and quantitative indicators. We will apply a series of questionnaires – based on Self-Perception – in order to assessing the volunteers' background before the exchange and how this background was improved after the exchange. An external evaluator will supervise controlling and monitoring. The partner organisation will be in charge of evaluating. We will also survey the volunteers' behaviour improvement and skills they have acquired that would be reflected in their daily activities in the organizations. All volunteers will receive certificates for participation in the project for recognition of their input in the project.

D. The "mentor"¹ for the volunteers in the Coordinating organisation

- What role will the mentor play?

In Italy, Marina D'Angelo is an English teacher well experienced in this field working both for LUETEB and public entities. She also has experience in the framework of event organizations with relational capabilities and problem solving.

Both mentors will be charged with guidance and advice, personal, social, cultural and task-related support for outgoing and incoming volunteers.

- Will the same person act as a mentor for both outgoing and incoming volunteers?

Yes

- Please provide the contact details for all the people who will play the role of mentor (family name, first name, e-mail):

Marina D'Angelo, address: Via Cilea- 80128, Naples; phone: 003925882223

e-mail: marinadangelo@live.it

E. The "mentor" for the volunteers in the Partner organisation

- What role will the mentor play?

¹ The mentor, or tutor is the person in the organisation who will be in charge of the preparation / support / follow-up of the volunteer. As a host organisation, the support given must be personal, social, cultural but also task-related; you may want to choose two different persons for these two different aspects.

The mentor is responsible what will be done at the place the volunteers go to. She is the person who has a plan and knows details – volunteers may ask questions and will get answers

- Will the same person act as a mentor for both outgoing and incoming volunteers? NO

The Partner organisation – students union - will have two mentors: Christa Wascher outgoing, Rosemarie Kurz ingoing; Elisabeth Rapani will assist

- Please provide the contact details for all the people who will play the role of mentor (family name, first name, e-mail):

Dr. Rosemarie Kurz, rosemariekurz@gmx.at

Christa Wascher, christa.wascher@gmail.com

Mag. Elisabeth Rapani-Knauer, generationen@oeh.uni-graz.at

5.12 PRACTICAL ARRANGEMENTS

Please describe the practical arrangements which you envisage putting in place during the volunteering period (working hours, days off, board, accommodation, local transport, insurance²).

Coordinating organisation

Volunteers will be informed about the project budget and what costs are covered for them.

The sending organizations will support volunteers in booking tickets for transport)and in any other issues related to the travel (for example, buy medical insurances for all volunteers, assure transport to/from the airport for sending and hosting volunteers etc.)

Each partner will assure the adequate accommodation, catering facilities, local transport and other practical details for the incoming volunteers. Practical arrangements will be established after the project approval and discussed at the first preparatory visit in GRAZ. The volunteers will be consulted in order to identify their accommodation preferences (individual, in a family, in a community), their potential specific needs in terms of meals (particular diet, can they cook for themselves) or transport (can they drive, walk easily, etc.)

Partners will check the existing insurance cover of their outgoing volunteer before departure and subscribe.

Volunteers will work about 4 hours daily, but the programme will be flexible because we are taking into account the activities to be carried out for each task of the project.

Week-ends will be free but both organizations will make arrangements such as volunteers will enjoy the best their free time.

Partner organisation

The Team of volunteers from Graz will prepare a concept concerning a time table and the contents of the courses and seminars. These suggestions will be discussed with the coordinating organisation. Practical issues have to be discussed such as: Off duty days: Friday, Saturday and Sunday unless there will be another offer or suggestion. An apartment will be rented, risk insurance will be offered, tickets for local transport and ways found for providing lunch and coffee or tea and dinner. A sightseeing tour will be provided.

During a preparing visit in Satriano dig Lucania these issues will be fixed.

5.13 IMPACT

What impact and benefits do you expect Project activities to have on the volunteers?

Learning outcomes: The volunteers expect to widen their experiences through getting in contact with 50plus volunteers of another European country. They expect to get knowledge how to deal with older learners and how a University of Third Age functions. They are looking forward getting to know interesting cultural experiences. Dealing with languages is an important issue.

Social and personal development of the volunteers: A side effect of developing concepts for older students is that the volunteers think about their experiences /competences / knowledge, what is worth while to offer to other persons. There will be a great challenge staying for three weeks in a foreign country amidst persons speaking another language. This stay will be quite different to any other touristic journey. Adaption will be asked of the volunteers.

Other impacts and benefits: Getting to know new friends will hopefully produce an exchange on private terms after the project has been finished. The volunteers are looking forward to implement their new experiences on the long run in their social environment and region.

² The sending organisation should review the existing insurance cover of the volunteer before departure and subscribe to any extra insurance as necessary ; the host organisation should make sure that the volunteer is correctly insured for any particular task that s/he may be asked to perform (e.g. driving), and that the accommodation is well insured.

What impact and benefits do you expect Project activities to have on the other persons involved, notably the staff at the participating organisations, on the organisations themselves, and on the local community?

The organisations involved will get new ideas and interesting contents dealing with older volunteers. In future there may be offers for learning issues concerning voluntary work, health, culture and social inclusion. LUETEB in Satriano dig Lucania and the Austrian Students Union at Graz will benefit of the exchange on behalf of hosting and sending volunteers for three weeks and getting to know different dealings with learning in later life by involving older learners themselves in teaching and organizing learning possibilities. The project is a new venture in style for both partner organisations. The nature of work is both highly informal and innovative, requiring a 'soft-touch' facilitative approach with gradual introduction of slightly more formalised approaches (depending on context and development).

5.14 MONITORING AND EVALUATION

Describe what measures you will take, during and after the project:

1. to monitor the Project's implementation and
2. to evaluate whether the aims of the Project have been met and the expected impact has been achieved, including at the level of individual participants

LUETEB is in charge of Monitoring and Rosemarie Kurz, Students' union will undertake an internal evaluation with questionnaires and interviews.

LUETEB monitoring will be undertaken on ongoing basis with the reports written by each partner after completing a phase/Work package of the project. It will be collected and checked the following information:

- a. Project activity – records of internal and public activities, produced/used materials etc
- b. Partners – partners' roles, costs, activities.
- c. Finance – details of costs; evidence of eligibility of costs; details of methods used to apportion shared costs; details of the basis used for determining overhead costs.

Each organisation will find effective ways for monitoring und controlling like monthly news. During the preparation phase a working plan concerning monitoring and controlling will be developed. Questionnaires will play an important role so that the volunteers may answer these questionnaires at each stage of the project. An external evaluator (Mag. Manuela Hinterberger) will be implemented who will look that the time plan is fulfilled.

5.15 DISSEMINATION AND USE OF RESULTS

A. How will you disseminate, use and share the results, experiences and, where applicable, products of the Project:

- in the participating organisations?
- in the local communities?
- in the wider lifelong learning / volunteering community? How will the volunteers be involved in these activities?

in the participating organisations? - Distributing flyers and talking to people; - Meetings, media and press conferences google or yahoo groups, websites of LUETEB and www.oeh-uni-graz.at ;

in the local communities? Seminars and face to face discussions

in the wider lifelong learning / volunteering community? - the experiences and outcomes of this project will be documented und put forward to adult education organisations und institutions offering learning in later life via webpage and newsletters

Dissemination is an integral part of the educational methodology of the project. All activities hosted volunteers are developing during the exchange will be promoted at the level of local communities, to 'broadcast' the creative efforts of participants. Publicity is part of the process of building personal capacity and confidence of participants. Dissemination starts locally and widens, using the website, through the whole community of Long Life Learners.

Volunteers in the project will produce portfolio which will be used at presentation event when they will talk to audiences about their experience, knowledge gained and benefit of their volunteering; this is to ensure both partner organizations give them the platform to profile their new skills, knowledge and their experience.

Dissemination will employ all local, national and European networks to which partners are participating members. We will disseminate through website, seminar, Newsletter and Major event which we will use to profile the project outcome, present volunteers certificate and award.

In the internal level of partner organizations, both partners will report to staff, members, voluntaries and other persons involved the evolution and results of the project. These information will be also disseminate in the communities, by sending short reports to relevant local, regional and national agencies such as councils, regional assemblies, statutory bodies, voluntary and charitable agencies and both their officers and any elected officials.

Dissemination to the wider lifelong learning community will be sought by regional and international meetings of adult education institutions, European adult education networks, the Grundtvig Virtual Community (<http://grundtvig.euproject.net/>), European e-groups and platforms focused on adult education – especially http://ec.europa.eu/dgs/education_culture/valorisation

B. Please indicate your plans to make the Project sustainable after European funding, if relevant.

The 50plus volunteers will offer their experiences and expertise to organisations in the local and regional area of their home country. A project for a learning partnership for 2012 will be developed. The contact between the partner organisations in Italy and Austria will be intensified. A journey for isolated could be a follow up.